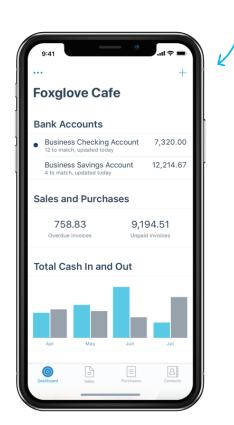




# Designed to work for you.

Xero gives you the tools to take care of the numbers, so you get time back to focus on building your business – and even get paid faster.



## Features that will change your life



#### **Easy invoicing**

Convert online quotes into invoices to save data entry, or simply create a new invoice and email it to your customer. You'll see if they've opened it – and they can pay online.



#### **Have confidence in your numbers**

With your data protected and stored securely in Xero, it's easy to get real-time insights into how your business is performing by viewing your dashboard and using customisable reports.



#### **Get paid faster**

Use Xero to chase unpaid invoices by setting up automated invoice reminders. Xero can send out a reminder email to a customer when an invoice is overdue.



#### **Connect other apps to Xero**

From point of sale to getting paid faster, over 800 trusted apps work with Xero to help you get the job done, reduce data entry – providing better information and business insights.



#### **Choose Xero add-ons**

Add options like Xero Expenses for streamlined expense claims and Xero Projects for tracking job costs and time.



#### Use Xero as your online filing system

Store your key business documents in the file library, so all your records are backed up and stored online for easy reference, shared with your accountant, and keeping compliant records.



## Xero mobile app - available whenever you are

Download the Xero mobile app to carry out accounting tasks like invoicing – anywhere – and minimise time in the office on admin. It's available whenever you want, wherever you are.



#### Get free online support, 24/7

Browse support articles at Xero Centralto find answers at any time or, if you can't find what you're looking for, click the 'get in touch' button to get a response from our global support team.



#### Keep track of your cash flow

Turn reconciling your bank ransactions from a chore into a task that's quick and easy. Once Xero is connected to your bank, transactions flow in automatically, ready for you to reconcile.



### For more information check out:

### xero.com

