





## Stay on top of jobs anywhere, any time.

Track time, costs and the profitability of your jobs from any device with Xero Projects.

A simple-to-use project accounting tool that works with Xero invoicing and contacts.



# Features that will change your life



#### Track projects in real-time

See all your work in progress in one place – time, costs and expenses for any project. Add task estimates and budgets with ease. Then monitor budgets and performance with live tracking and key insights.



#### **Increase profitability**

Know which jobs are delivering the best return and which need more management. Work out what to charge based on the profitability of jobs you've done before.



#### Get your billing right every time

Enter receipts and record expenses against each project, along with the time spent. Send accurate bills when they're due without missing a thing.



## Xero Projects app - log time from anywhere

Capture time on the job using a stop-start timer and location-based time suggestions so job details are always accurate and upto-date with the Xero Projects app.



#### **Keep control of access**

With multiple user permission settings, you can control what level of access to give your team.



#### Create invoices in less time

Save time and avoid errors with fixed price, time and materials, or progress payment invoices based on actual project information – saving time and avoiding errors.



#### Reduce double-handling

Invoices and costs can be managed within a job so there's no double entry of data. Time entries flow into the Xero Payroll paysheet, so you automatically get up-to-date financial reports.



#### Get free online support, 24/7

Browse support articles at Xero Central to find answers at any time or, if you can't find what you're looking for, click the 'get in touch' button to get a response from our global support team.



### For more information check out:

xero.com/projects

